



the dti

Department:  
Trade and Industry  
REPUBLIC OF SOUTH AFRICA

## LOCATION FILM & TELEVISION PRODUCTION INCENTIVE

### APPLICATION FOR PROVISIONAL APPROVAL

#### FORM A

##### How did you find out about the Film & Television Production Incentive?

- |   |   |
|---|---|
| <input type="radio"/> TEO Regional Office             | <input type="radio"/> TEO Private Business Consultation |
| <input type="radio"/> Advertisement: TV, Radio, Print | <input type="radio"/> Media Interview                   |
| <input type="radio"/> Word of mouth                   | <input type="radio"/> Private Sector Consultant         |
| <input type="radio"/> the dti website                 | <input type="radio"/> Other _____                       |

##### FOR INFORMATION:

- Please study the Location Film & TV Production Incentive guidelines before completing the application form
- **All** sections of this form must be completed by an authorised official of the applying project
- Ensure that all the required information indicated in Section 10 is enclosed
- **Do not** staple or bind (ring bind, heat bind etc) this document or any attachments

**Submit an original, signed and certified application by registered mail, courier or hand deliver to:**

**Physical Address** // the dti Campus, Utangamiri (block A), 77 Meintjies street , Sunnyside, Pretoria, 0002

**Postal Address** // The Manager: Film & Television Production Rebate Programme, The Enterprise Organisation, Private Bag X86, Pretoria, 0001

**Website:** [www.thedti.gov.za](http://www.thedti.gov.za) // **Call Centre:** 0861 843 384



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REF NUMBER: 10/2/20/3 / \_\_

# APPLICATION LOCATION FILM & TELEVISION PRODUCTION INCENTIVE PROVISIONAL APPROVAL FORM A

**Notes:**

- 1 The entity (SPCV) and all contractors and employees must abide by South African laws in all matters connected with filming in South Africa
- 2 Complete all fields and indicate "not applicable" when necessary
- 3 The approval of the provisional application is subject to the availability of funds

**1 APPLICANT DETAILS**

a Production company

b Company Registration

c Registered address (Courier address)  Postal address

d Tel  Fax   
Cell  e-mail

e Contact person

f Designation: (i.e. Director)

g Name of at least one South African resident company director with an active role in the production

h Credit of the company director to be included in the credit list of the production  
Yes  No



i Name, address and nationality of company directors

Name;	Name:	Name:
Address:	Address:	Address:
Nationality:	Nationality:	Nationality:
Name:	Name:	Name:
Address:	Address:	Address:
Nationality:	Nationality:	Nationality:

**2 If the special purpose company has not been established at the time of this application, provide the following details**

a Intended name of special purpose company

b Intended registered address

c Intended name, address and nationality of company directors

Name;	Name:	Name:
Address:	Address:	Address:
Nationality:	Nationality:	Nationality:
Name:	Name:	Name:
Address:	Address:	Address:
Nationality:	Nationality:	Nationality:



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d Name of at least one South African resident company director with an active role in the production

e Credit of the company director to be included in the credit list of the production  
Yes  No

**3 FILM & TELEVISION PRODUCTION DETAILS**

a Title of the production

Copyright holder

b Synopsis  
(in one paragraph)

**4 FORMAT AND SCHEDULE**

Feature film	<input type="checkbox"/>	Mini/TV Series	<input type="checkbox"/>	Telemovie	<input type="checkbox"/>	Animation	<input type="checkbox"/>	Documentary	<input type="checkbox"/>
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Estimated total running length:  minutes

Total shooting weeks for the production  Total shooting weeks in SA

Detail South African shooting schedule \* A minimum of 4 weeks and 50% PP to be done in SA

Weeks	Active shooting days	Location
Week 1		
Week 2		
Week 3		
Week 4		

Scheduled date for start of Principal photography

Scheduled completion date  (Within 2 years from date of application)

If TV series or mini series – Number of episodes  Duration of each episode



**5 CONNECTED EXPENDITURE**

Provide details of all companies (as identified in the budget) who will provide goods/services in making the film that are connected with the production company or any of its associate companies. Add a separate attachment if the space in the table is insufficient

If production has not commenced and the information is not known, indicate it as not applicable.

Name of connected company	Type of service and/or goods	Rand value

Has the production company taken over responsibility for making the film from another production company?

Yes

No

If yes, list the previous company or companies and attach the relevant legal agreement confirming the transfer of responsibility

Name:	Name:	Name:
Address:	Address:	Address:
Nationality:	Nationality:	Nationality:

Legal agreement attached Yes

No



**6 PROJECTED BUDGET**

The projected budget must indicate the proposed level of production expenditure, identifying the projected level of Qualifying South African Production Expenditure (QSAPE). Projected South African expenditure and expenditure incurred outside South Africa should be shown separately.

**Provisional Budget**

Budget item	Total Production Expenditure	QSAPE in SA	QSAPE outside SA	Non QSAPE	Value of sales of goods	Prior company expenses	Connected party
Story/Script Dev							
Producers							
Direction							
Cast & Casting							
<b>Total Above the Line</b>							
Bit Players							
Extras							
Production Staff							
Asst D's & Continuity							
Camera Crew							
Camera Equip							
Grip Crew							
Grip Equip							
Lighting Crew							
Lighting Equip							
Sound Crew & Equip							
Art Dept Crew							
Art Dept equipment & consumables							
Construction							
Animals							
Armourers & weapons							
Stunts							
SFX Crew & Equip							
Costumes							
Makeup & hair							
Prosthetics							
Second unit							
Stock							
Transport & Flights							
Location Facilities							
Hotel & Living							
Film & Lab							
<b>Total Below the line</b>							
Editing							
Sound Editing							
Post Production – Digital							
Post Production – Labs							
Post Production - Sound							
Music							
Prod Office & Facilities							
SA Prod Fee							
Legal, Auditing & Banking							
Publicity							
<b>Total Post production</b>							
Insurances							
Contingency							
<b>Total</b>							



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Estimated Rebate - 15% for foreign production

R

Are the amounts charged between the SPCV entity and the connected party commercially reasonable

Yes

No

### 7 FUNDING OF THE PRODUCTION

Investor	Name	Amount	Secured/Anticipated
IDC			
South African Banks			
SA private investors			
Foreign private investors			
Pre sales			
Licence fees			
Gap financing			
Other			
<b>Total</b>			

### 8 SOUTH AFRICAN PRODUCTION EMPLOYMENT

	Black	White	Disabled	Total
Special Purpose Vehicle Company				
Creative personnel				
Crew				
Cast				
Extras				
Total				

### 9 BBBEE

- BBBEE scorecard issued by an accredited verification agency

Attached: Yes  No

- Provide breakdown of scorecard.

- SPCV and the holding, parent company(ies) are obligated to comply with this section.

ELEMENTS	ADDITIONAL DOCUMENTS	Tick
Ownership	Shareholder certificate	
Management Control	EE plan as submitted to Department of Labour	
Employment equity	EE plan as submitted to Department of Labour	
Skills Development	Skills development plan as submitted to Department of Labour or relevant SETA	
Preferential procurement	Breakdown of BBE spend	
Enterprise Development	Any Initiatives undertaken and list applicable beneficiary	
Social economic Development	Any Initiatives undertaken and list applicable beneficiary	



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## 10 OTHER REBATES AND INCENTIVES

Indicate if the entity/production receive any other rebates, incentives, training and internship funding in South Africa

Details	Rand amount

## 11 ADDITIONAL DOCUMENTS ATTACHED

Description of document	Attached	Not attached
Summary and detailed expenditure statement		
Summary and detailed budget in SA rand		
Financial plan including letters of intent from investors		
Provisional shooting schedule noting the shooting in SA		
Certificate of incorporation (CK1)		
Appointment of directors (CM29)		
Written confirmation that <b>the dti</b> will be credited as prescribed		
Distribution agreement		

## 12 CONFIDENTIALITY

All information provided by the applicant will be held by the Department on a strictly commercial-in-confidence basis. The information may be provided to the South African Revenue Service (SARS) and members of the Adjudication Committee. The Government confidentiality provisions will bind these parties.



**13 DECLARATION BY APPLICANT**

I ....., in my capacity as ..... on behalf of.....hereby declare that the information in this application is a fair and true reflection of the intended project and that all relevant information has been disclosed. I am aware of the fact that the information which I have submitted above will have a material bearing on the adjudication of the application and if it, therefore, subsequently transpires that any information in the application and addenda is not correct, or that certain information was omitted, the Adjudication Committee shall render the application invalid and be entitled to withdraw or amend its approval, without prejudice to its rights.

This application (with any addenda), if successful, will form part of your contract with the Department of Trade and Industry.

Signature.....

Signed at ..... on the.....of.....200\_ .

Justice of the Peace/Magistrate/Commissioner of Oaths.....  
 Designation (Rank) .....Ex officio Republic  
 Date ..... Place .....  
 Full names and surname .....  
 Address .....